

# Laptop Lending Form

## **Student Information**

Student Name (Eng) : \_\_\_\_\_ (Chi) \_\_\_\_\_

Class & Class No. : \_\_\_\_\_ Student ID. : \_\_\_\_\_

## **Item Borrowing Details**

### **Device:**

Laptop Item no. : \_\_\_\_\_

Date and time of Borrow :

Date and time of Return :

## **Agreement:**

I promise to return the laptop on time. I have read and understand the Laptop Loaning Agreement. I agree to abide by these terms and conditions. I also acknowledge that failure to comply with any of these terms and conditions may result in the loss of my library privileges. I will take responsibility to pay for any damage caused while the laptop is in my care.

**Signature** : \_\_\_\_\_